

For license renewal - Free Zone Limited Liability Company (FZ-LLC)

The following documents (notarized and/or legalized as indicated) are required from the Business Partner before License can be renewed:

1.	Original (valid or an expired) Free Zone License.
2.	<u>Applicable for FZ-LLCs', if the shareholder(s) is a Corporate Person</u> Original Certificate of Good Standing (issued by the Registrar of Companies in which jurisdiction the Corporate Person is incorporated to ensure existence and continuity of the Corporate Person) [copy will be accepted if notarized]. Or Copy of a valid Trade License issued by the Department of Economic Development for the Corporate Person.
3.	Copy of the valid Lease Agreement in the name of the incorporated FZ-LLC. Or Copy of the Infrastructure Provider Agreement (if applicable). Or Copy of the Permission Agreement (if applicable).
4.	License Renewal Fees [Payments are to be made in favor of TECOM through a demand draft / cheque / cash / credit card].
5.	Proof of payment receipt towards clearance of all outstanding invoices / pending payments (if any).

Important Notes:

- All legal documents more than one page has to be sealed.
- Powers of Attorney need to be accompanied with a valid passport copy of the Attorney.
- The Authority reserves the right to call for any extra documents it may deem require, as and when necessary.
- The Authority reserves the right to ask for extra attestation by the UAE Embassy or other Embassies, as may be necessary.
- The legal documents must be in English and / or Arabic. Documents in any other language must be accompanied by a certified English or Arabic translation.
- The business activity must be in accordance with the Activity Classification Decision allowed under respective business unit.