

Date: 16th April 2007

Dear Business Partner,

As part of our efforts to provide you with the highest standards of service we have introduced a new facility called the "Express Service" to facilitate quick processing of your applications.

The Express Service allows you to process extremely urgent applications for visit visa, employment visa (new and renewal), residence cancellation etc. faster and that too without having to queue at the counter.

Entry visas (Employments and Visits) can be collected the same day if the application is submitted before 12.00 noon. Otherwise the entry visa will be ready the next working day. The same applies to cancellation requests.

Residence visa stamping (new & renewal) will be completed within two working days and the complete process, including Local Amendment and stamping of in-country employment request will be completed within two working days.

A dedicated counter has been opened exclusively for 'Express' service. Documents can be submitted for processing from 7.30am to 4.30pm.

All this and more can be availed at a very nominal tariff and we hope that you will make the best use of this facility.

Sincerely,

CUSTOMERCARE