

## **Subject: Company Representative Card**

Dear Business Partner,

### **New Application Forms:**

In a quest to enhance service levels and increase the convenience of our valued customers, we have ***designed new forms, taking into consideration comments on accuracy and speed in the Customer Satisfaction Survey Feedback.*** As you will be directly inputting data in the application form, please exercise extreme attention, since input of wrong data will raise the cost and also increase the processing time. The completed form automatically goes to Immigration system for visa processing. You are advised to be very attentive at the time of inputting data to avoid any hassles, delays and discrepancy charges.

### **Company Representative Card:**

In order to facilitate a higher degree of efficiency in transactions, the [Company Representative Card](#) is being made a mandatory requirement for utilizing GSO services with effect from **July 1, 2008**.

### **Marriage Certificate Attestation:**

In order to process certain visas, the U.A.E. Law requires **Marriage Certificate** to be attested by the UAE Embassy in a person's country of origin. In addition, the document should be further attested by the Ministry of Foreign Affairs in UAE.

Kindly ensure that you abide by the above, to avoid any inconvenience and to ensure fast process flow in the event of a future requirement.

Sincerely,